Presentation Evaluation Form

|  |  |
| --- | --- |
| Name: |  |
| Seminar: |  |
| Topic: |  |

# Content

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Excellent | Good | Average | Improvable | Bad |
| Structure (Clear line of thought?) |  |  |  |  |  |
| Introduction |  |  |  |  |  |
| Amount of information (appropriate for time and audience?) |  |  |  |  |  |
| Depth of information (Balance basics/detail) |  |  |  |  |  |
| Dealing with questions |  |  |  |  |  |
| Notes (Especially for below- average points): |

# Presentation Style

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Excellent | Good | Average | Improvable | Bad |
| Speed of Talking |  |  |  |  |  |
| [Intelligibility](http://dict.leo.org/ende/index_de.html#/search=intelligibility&searchLoc=0&resultOrder=basic&multiwordShowSingle=on) (loud and clear enough?) |  |  |  |  |  |
| Liveliness (Capturing the audience?) |  |  |  |  |  |
| Adressing the audience?(Physical) |  |  |  |  |  |
| Clearness of presentation slides? |  |  |  |  |  |
| Notes (Especially for below- average points): |

Created by Roland Gromes (COS Heidelberg)